

## SURPAC MEETING MINUTES

MEETING TITLE	SURPAC Meeting Notes
DATE & TIME	November 14, 2012 6:30PM
LOCATION	Sherwood Civic Building – Community Room
FACILITATOR	Charles Harbick – SURPAC Chairman
NOTES TAKEN BY	Tom Pessemier

### ATTENDEES

#### **Name of Board Members**

Charles Harbick - Chair  
 Scott Johnson - Vice Chair  
 Tim Heine  
 Bob Silverforb  
 Amanda Bates  
 Dennis Durrell (absent)  
 Todd McCabe

#### **City Staff**

Tom Pessemier  
 Bob Galati  
 Craig Gibons

#### **Council Liaison**

Matt Langer

### MEETING NOTES

Approved: \_\_\_\_\_

- **Call Meeting to Order** The meeting was called to order at 6:30 pm by Chair Harbick
- **Approval of Minutes** –Bob Silverforb made a motion to approve the minutes which was seconded by Tim Heine and approved unanimously with Todd McCabe abstaining.
- **Urban Renewal Update** – Matt Langer gave a brief update. Todd McCabe was introduced to SURPAC.
- **Sherwood Main Streets Presentation** – Lee Weislogel, Gregg Jacot and Bill Montgomery presented a report regarding the history and future plans for Sherwood Main Streets. A portion of the presentation was outlining future fiscal needs of SMS and the need to have a decision well in advance of March when funding runs out.
- **Projects Update:**
  - a. **Community Center:** This project is on hold as budget issues are reviewed. More information will be presented at next SURPAC meeting.
  - b. **Downtown Streetscapes:** Bob Galati gave a quick update on plans and schedule. Project is expected to begin in January 2013 and additional business meetings are planned.

- **URA Financial Reports:** Mr. Gibbons gave an update on the updated financial reports and noted the changes from the prior reports which were minor.
- **Old Town Parking Study results:** Bob Galati, City Engineer, presented the results of the parking study completed by Rick Williams Consulting. The results show that there are no parking issues and the maximum utilization of parking in Old Town is 38%.
- **Façade Grant Application 22495 Ash Street:** Charles Harbick stepped down for this portion of the meeting and Vice Chair Scott Johnson presided. An application for Railroad Street Antiques annex was presented and the Committee considered whether this was a façade since it did not face the street and if this was a building used for commercial purposes. They agreed that it did on both items. Bob Silverforb submitted a motion to recommend approval to the URA Board. Tim Heine seconded. The motion was passed unanimously.
- **SWOT Presentation:** A brief discussion was held regarding the accomplishments of 2012 SURPAC and the goals for 2013. It was determined that the accomplishments to be presented were:
  - Downtown Streetscapes project moving forward
  - Financial Reports that were current and clear

The Goals were:

  - Community Center
  - Finalized Priority List
  - Asset Strategy list and plan
- **Adjourn –** The meeting was adjourned around 8:30 p.m.